

January 2011 - June 2011

**1. Parliamentary Assistance Allowance**

This allowance is for payment to Employees, Self Employed Service Providers and Accredited Assistants who support the work of the MEP. Any part of this allowance not used remains in the EU budget.

Contracts for all are lodged for approval with the Parliament and held by them. The Parliament makes the payment for employees to the Paying Agent, who deduct income tax and national insurance before making the net payment to the employee. Self employed service providers have to provide invoices for approval firstly by the Paying Agent and then the Parliament, who makes the payment directly to them. Any staff based in Brussels are known as accredited assistants and are paid direct by the Parliament. At no time in any of these cases does any money go into the MEPs bank account.

Position	Full or Part time	Where based
MEPs Constituency Manager	Full Time	UK
MEPs Personal Assistant	Full Time	UK
MEPs Office Manager	Full Time	UK
MEPs Press Officer	Part Time	UK
MEPs Media Advisor	Part Time	UK
MEPs Researcher	Part Time	UK
MEPs Researcher	Part Time	UK
MEPs Researcher	Part Time	UK
MEPs Researcher	Part Time	UK
MEPs Office Assistant	Part Time	UK
MEPs Political Assistant	Part Time	UK
MEPs Website Editor	Part Time	UK

**Family Members paid - None**

**Name of Paying Agent**

White and Hoggard
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**2. General Expenditure Allowance**

This allowance covers the cost of carrying out the duties of an MEP not covered by other allowances, including running an office and associated expenditure. All costs incurred meet the published Parliamentary rules.

	£££
Office management and running costs	12,389
Office equipment	506
Communication costs	971
Stationery , periodicals, subscriptions	4,322
Travel and related costs	983
Representation, meetings and briefings	1,934
	21,105

**3. Travel to and from Parliament (Brussels and Strasbourg)**

Number of return journeys	
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**4. Daily Subsistence Allowance**

A fixed allowance is paid for days attended at the parliament to cover the cost of hotels, meals and any other incidental costs

Number of days	
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